

NO: R020

COUNCIL DATE: February 10, 2025

REGULAR COUNCIL

TO: **Mayor & Council** DATE: **February 5, 2025**
FROM: **General Manager, Parks, Recreation & Culture** FILE: **0550-20**
SUBJECT: **Award of Contract No. 1220-030-2024-061**
Mobile Towable Bleachers for Events

RECOMMENDATION

The Parks, Recreation, & Culture Department recommends that Council:

1. Award Contract No. 1220-030-2024-061 to Century Industries, LLC, in the amount of \$672,896.00, including GST, for eight mobile towable bleachers;
2. Set the expenditure authorization limit for Contract No. 1220-030-2024-061 at \$740,185.60, including GST and contingency; and
3. Authorize the General Manager, Parks, Recreation & Culture, to execute Contract No. 1220-030-2024-061.

INTENT

The intent of this report is to seek Council's approval to award a contract for the manufacture, supply and delivery of eight mobile towable bleachers.

BACKGROUND

The city hosts hundreds of outdoor events each year, including sports tournaments, concerts and parades, with hundreds to thousands of spectators in attendance. There is a growing demand for increased seating opportunities at these city events. Mobile towable bleachers provide these temporary seating solutions. Each unit accommodates approximately 156 individuals, is rated for highway transport, and can be assembled in under 30 minutes.

DISCUSSION

Scope of Work

The scope of work related to this contract consists of the manufacturing, supply, and delivery of eight new mobile bleachers.

Request for Proposal Results

On December 6, 2024, a Request for Proposals (“RFP”) was publicly posted on the BC Bid and City of Surrey websites with a closing date of January 8, 2025. On January 6th, the City issued Addendum No. 1, which addressed a number of questions and extended the closing date to January 22, 2025. Three submissions were received:

<i>Contractor</i>	<i>Amount with GST</i>	<i>Corrected Amount</i>
1. Century Industries, LLC	\$672,896.00	No Change
2. W.H. Reynolds (Cambridge) Ltd.	\$814,556.40	No Change
3. Ocean Marker Sport Surfaces Ltd.	\$822,360.00	No Change

Evaluation

The submissions were reviewed for accuracy and completeness. The evaluation included consideration of previous mobile bleacher purchases made by the City in similar scale and nature, proponents' financial stability, product technical evaluation (including warranty), understanding of the scope and the City's needs, demonstrated capability to deliver on schedule, and financial submission. The submissions met all the terms and conditions of the RFP.

The low bidder, Century Industries, LLC, fulfilled all requirements and has a history of satisfactory performance. Their submission represented the best value, and they have no outstanding legal claims against the City. It is recommended that Century Industries, LLC be awarded Contract No. 1220-030-2024-061.

Legal Services Review

This report has been reviewed by Legal Services.

FUNDING

Funding for this contract is available in the approved 2024 Parks, Recreation & Culture Capital Budget.

Original signed by
Laurie Cavan
General Manager
Parks, Recreation & Culture