

Professional Engineer to submit

AS-CONSTRUCTED DRAWINGS AND CERTIFICATION

- (a) The Professional Engineer is to submit the as-constructed drawing check prints to the City Inspector within sixty (60) days of the issued date on the Letter of Completion, to begin the review and acceptance process by the City.

<http://www.surrey.ca/city-services/3694>

- (b) The submission procedure for as-constructed drawings is as follows:
- **Initial** (First) submission made to the LD Inspector;
from thereon **ALL** transaction is with the City's Drafting Section

Please ensure that you return:

- marked up (by Surrey) copy of the paper prints
- corrected and sealed prints of the As-Constructed Drawings
- corrected and sealed mylars of the As-Constructed Drawings

*Where mylars are not sealed, it should be indicated on the mylars that "**Paper prints are signed and sealed.**"*

- (c) Entry in the revisions column **must** indicate that the drawings are "**As-Constructed**".

Drawings that indicate otherwise (e.g. "AS-BUILT PLOTTED", "RECORDS DRAWINGS", etc.) will be returned without any further processing!

- (d) Since the drawings are processed in the order they are received, failure to comply with any of the above will create unnecessary delays in your project's final acceptance and release of funds.

- (e) "As-Constructed" means design drawings prepared by a Professional Engineer to reflect design changes made during construction. These drawings are intended to incorporate addenda, change orders and other significant design changes, and site instructions. These drawings must be signed, sealed and dated by the Professional Engineer who assumes overall responsibility for the design.

- (f) The Professional Engineer shall place the following certification on all As-Constructed drawings submitted to the City for acceptance:

“By signing and sealing this drawing, I certify that the drawing reasonably represents the works and services as designed, installed and field reviewed and substantially complies in all material respects with the City of Surrey Subdivision and Development By-law.”