

May, 2010
BUILDING DIVISION

AVAILABILITY OF APPROVED PLANS AT TIME OF INSPECTION

To inform owners, builders and contractors of the requirements to have the plans approved by this Department available to the Building Inspector at the time of inspection.

The approved building plans, along with the building permit, form an important element of the building permit documents. The plans, when processed and approved, have often been amended to reflect the requirements of Surrey's By-laws. It is, therefore, important that the approved plans are available to the Building Inspector on site when he conducts his inspection.

Surrey Building By-law also requires approved plans to be on site until final building approval is issued. You are asked to have the plans approved by this Department on site before the Inspector arrives for his inspection. The Building Inspector cannot perform the inspection unless the approved plans are on site.

It is our policy to assess the reinspection fee if work is not ready for inspection more than once. This policy will be extended to the availability of plans on the site. A reinspection fee will be assessed, which will be paid before the inspection will be carried out.

For your convenience, we have provided you with a plastic holder to store the permit documents on site.