

This information was released to the public on  
March 24, 2025.

**SPECIAL CLOSED COUNCIL MEETING**  
**FRIDAY, MARCH 21, 2025**

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**Disclosure of Information Related to the Engagement of Hunden Strategic Partners Inc.**

That Council:

Direct staff—subject to the Freedom of Information and Protection of Privacy Act and any other considerations staff consider relevant, including civil liability—to disclose to the public a summary of information related to the engagement of Hunden Strategic Partners Inc., including terms and conditions in any contract(s); background information, resolutions, or proceedings in previous Closed Council meetings; any votes made by Council Members in Closed Council to award a contract to Hunden Strategic Partners Inc. at the November 4, 2024 Closed Council meeting; and authorized and actual expenditures; and

Direct staff to publicly disclose the resolution above.

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**Below is a high-level summary of the City of Surrey’s three contracts with Hunden Partners (initiated in 2024) including the Scope of Work, Costs and Status of each contract.**

Contract Work	Contract Scope and Cost	Project Status
1. Market Analysis and Feasibility Study – City Centre	<ul style="list-style-type: none"> <li>• Initiated 2024</li> <li>• Approved Value (Excl. GST and contingencies): \$198,902</li> <li>• Scope: A Market Analysis and Feasibility Study for the development of a mixed-use entertainment facility in the City Centre. Activities include developing a market understanding of the potential for such a facility in the City Centre, defining the type of facility, optimal sizing of the facility, estimating the number of events per year and the broader economic and other benefits such a facility would have on the community.</li> <li>• Amount Paid to Date (Excl. GST): \$191,763.79</li> <li>• Invoices Awaiting Payment: \$0.00</li> </ul>	This work was completed in 2024.
2. Market Analysis and Feasibility Study – Cloverdale Fairgrounds	<ul style="list-style-type: none"> <li>• Initiated 2024</li> <li>• Approved Value (Excl. GST and contingencies): \$225,000</li> <li>• Scope: A Market Analysis and Feasibility Study for the development of a mixed-use entertainment district on the Cloverdale Fairgrounds. Activities include developing a market understanding for the potential for entertainment-oriented developments while ensuring that there are opportunities to continue to host the Cloverdale Rodeo and Country Fair and other large outdoor community events.</li> <li>• Amount Paid to Date (Excl. GST): \$195,000</li> <li>• Invoices Awaiting Payment: \$30,000 (final invoice)</li> <li>• Remaining Balance: \$0.00</li> </ul>	This work was recently completed and is presently undergoing review by City staff.

Contract Work	Contract Scope and Cost	Contract Status
<p>3. Conceptual Design of the City Centre Arena &amp; Entertainment District</p>	<ul style="list-style-type: none"> <li>• <b>Approved unanimously by Surrey Council at its November 4<sup>th</sup>, 2024 Closed meeting (with Councillor Nagra absent).</b></li> <li>• Approved Value (Excl. GST and contingencies): \$500,000</li> <li>• Scope: A conceptual design of the City Centre Arena &amp; Entertainment District. Activities include developing an arena program; concept design and conceptual district master plan; preparing conceptual cost estimates; updating market demand, financial forecasts, and funding/financing strategies; and generating an implementation plan and high-level economic impact assessments.</li> <li>• Subcontractors:               <ul style="list-style-type: none"> <li>○ Perkins&amp;Will (Vancouver office) for architectural services (estimated ~40% of the work)</li> <li>○ Bunt &amp; Associates (Vancouver based company) for transportation/parking services (estimated ~5% of the work)</li> </ul> </li> <li>• Amount Paid to Date (Excl. GST): \$43,204.43</li> <li>• Invoices Awaiting Payment: \$185,000 (services provided in December, January, and February)</li> <li>• Remaining Balance: \$271,795.57</li> </ul>	<p>As of March 20, 2025, 55% of work is remaining. The City expects the project to utilize the full \$500,000 contract amount.</p>

Summary:

- In total, Hunden Partners has provided market/feasibility analyses for potential arena and entertainment facilities in the City Centre and Cloverdale Fairgrounds and is currently leading (with sub-consultants) the conceptual design of the City Centre Arena & Entertainment District.