

Release Date: April 2022

TARGETED EMAILS ON SUBMISSION


There is an exciting new feature that has been frequently requested over the years. Now, **when the inspector clicks “Submit”, the portal will automatically send a pdf copy of the inspection report** to the:


- Primary Contact
- Developer
- Owner
- Contractor
- ESC Designer
- ESC Supervisor


 IMPROVEMENT!

Gone are the days of needing to open the report history, open the report, save to PDF, and then e-mail to the parties listed on the ESC Permit. Below is a sample of the e-mail that the portal will send out upon submission.

4521-0182-00 ESC Inspection Results for March 16, 2022

 No-Reply.escbylaw@surrey.ca
To: [Redacted]
Cc: [Redacted]

 You forwarded this message on 2022-03-21 2:22 PM.
Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

 ESC%20Inspection%20Results%20-%20Mar%2016%2C%202022.pdf
70 KB

Inspection report has been submitted.

ESC Permit Number: [Redacted]
ESC Supervisor File Number: [Redacted]
ESC Designer File Number: [Redacted]
Project Address: [Redacted]

Inspection Date: **March 16, 2022**
Inspection Type: **Regular**
Inspection Result: **Submitted**

ESC Supervisor: [Redacted]
ESC Supervisor e-mail: [Redacted]
ESC Supervisor Phone: [Redacted]

To Whom it May Concern,

Another added feature is that **the inspector can assign action items against BMPs** when entering the inspection report and when the report is submitted, **the portal will flag to the email recipients that there are specific action items that they need to review in the attached PDF copy of the report.**

IMPROVEMENT!

For example, in the sample below the system has noted that the Designer needs to review concerns and that there are items flagged for removal by the contractor (highlighted for clarity only).

To Whom it May Concern,

The ESC Inspection dated above was completed and submitted by the ESC Supervisor. A copy of the submitted inspection is attached to this email

A summary of any action items that require immediate attention are specified below. Please direct all inquiries about the inspection and action items to the ESC Supervisor.

This is a system generated e-mail, please do not reply to this e-mail address as it is not monitored.

Primary Action Items

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Designer To Review:
The ESC site inspection carried out on the above date has BMP flags that require your attention. Please review the ESC Inspection report and discuss the flagged concerns with the ESC Supervisor.

Contractor To Remove:
The latest ESC site inspection carried out on the above date has BMPs flagged for removal. Please review the ESC Inspection report and discuss the removal requirements of the BMPs that have been flagged by the ESC Supervisor, ensuring that they have been decommissioned appropriately.