

FINAL MAINTENANCE INSPECTION

The Final Maintenance Inspection is the first formal inspection of the project at the end of the twelve (12) month maintenance period involving the City and Developer's Consultant. At the Final Maintenance Inspection, the project site is reviewed for deficiencies and any previous holdbacks against the development for correction. Upon satisfactory completion of the deficiencies, the City will issue to the Developer a "Certificate of Acceptance".

The Consultant Will:

- Initiate a Final Maintenance Inspection with all applicable parties.
- Confirm the agreed date for the Final Maintenance Inspection with the City Engineering Inspector and any applicable Engineering Operations staff.
- Along with the attendees inspect the entire project site and compile a detailed, draft deficiency list including any holdback items from the maintenance period and email the list to the City Engineering Inspector for confirmation of the deficiencies.
- Upon confirmation of the deficiencies, the City Engineering Inspector will sign the list and return to the Consultant. The Consultant will sign, seal and distribute this formal deficiency list to all applicable parties.
- Coordinate with the Developer to engage a Contractor to rectify the deficiencies.
- Inspect the Contractor's deficiency clean-up.
- When the deficiencies are all satisfactorily completed, submit a formal request to the City Engineering Inspector for a "Certificate of Acceptance" to be issued by the City.