



PERMIT CANCELLATION

TO: City of Surrey
Planning & Development Department
13450 - 104 Avenue
Surrey, BC V3T 1V8

RE: Site Address: _____

Permit No.: _____

I, _____, wish to
(Print name of "Owner" on permit)

cancel the above referenced building permit.

Signature of Owner Date

Signature of Agent Date

All refundable fees will be returned to the individual who initially paid them.

For Internal Use Only

Attn. Building Division:

Required:

- Field Check (if permit has been issued) Sent: _____ Appr: _____
- Amanda Cancellation File Registry Documents Send to Finance (attach fee screen)
- Notify Building Clerk for Laserfiche Notify Site Servicing Permits (if applicable) Notify Trees & Landscaping
- Fees: Permit Not Issued Permit Issued

Attn. Finance Department:

Damage Deposit: \$ _____ or N/A 50% of Application Fees: \$ _____ or N/A

TOTAL AMOUNT TO BE REFUNDED: \$ _____

Fees to be returned to:

Paid by Name: _____

Current Mailing Address: _____

Phone Number: _____ Email Address: _____

Receipt #: _____ Receipt Date: _____

GOC: _____

Revised: April 30, 2020