



Neighbourhood Enhancement Grant  
 Celebration & Activity Grant Category  
**Application Form**

*Internal Use Only*

Date Received:	
Project Number:	

*Applicant Information*

Applicant Name/Group:			
Contact Person:		Phone:	
Address:			
Postal Code:		Email Address:	
<b>Applicant Description</b> Who is involved in the project?			

*Project Information*

<b>Project Name</b>			
<b>Project Location</b> Include an address if available			
<b>Project Description</b> Describe your proposed project.			
	Anticipated number of attendees		
	Anticipated Start: <i>dd/mm/yyyy</i>	Anticipated End: <i>dd/mm/yyyy</i>	

*Community Information*

<b>Community Beautification</b> How will your project beautify or improve your neighbourhood?	
<b>Community Benefit</b> How will this project involve & benefit your neighbours?	
<b>Project Sustainability</b> Who will maintain and manage the project in the long term?	

### Community Contribution

It is important to document the contributions of those involved (community contribution). This will help the City assess how much grant funding the project may be eligible to receive. The more contributions made by the community towards the project, the more grant funding the project will be eligible to receive. Contributions can be in the form of volunteer time or labour, donated supplies & materials, donated professional services and/or cash.

### General Budget

A project budget will help clarify the anticipated cost of your proposed project. This will help the City assess your application. Estimate the costs and out-of-pocket expenses of your project. Details around donations can be provided in the following sections.

ITEMS - to be covered by grant	DESCRIPTION / DETAILS	PRICE/COST	SUBTOTAL
			Total:
<b>Your contributions</b>			
			Total:
<b>Volunteer hours</b>			Total:
<b>TOTAL PROJECT COST</b>			\$ _____

What grant amount are you requesting?

(Maximum \$1,000 for celebrations/ activities and \$500 for block parties)

\$ \_\_\_\_\_

Where did you hear about the grant?

\_\_\_\_\_

The signatory declares that s/he is the applicant, or elected chair, president or designated lead of a group applicant. The signatory confirms that there is general support from residents and/or neighbours that are involved or affected by the project, and that any funds received as a result of this application will be used only for the purposes set forth herein.

Signature: \_\_\_\_\_

Date: dd/mm/yyyy \_\_\_\_\_

Name (print): \_\_\_\_\_

Phone: \_\_\_\_\_