



# Development Approval Process Improvement Task Force - Minutes

2E – Community Room B  
City Hall  
13450 - 104 Avenue  
Surrey, B.C.  
THURSDAY, NOVEMBER 28, 2024  
Time: 9:06 a.m.

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**Present:**

Councillor Kooner, Chair  
Councillor Hepner, Vice-Chair  
S. Neuman, General Manager,  
Engineering  
R. Gill, Acting General Manager,  
Planning & Development  
R. Blackwell  
A. Johl  
S. Yusuf

**Absent:**

J. Gaglardi

**Staff Present:**

L. Blake, Legislative Services Manager  
J. Searle, Assistant City Clerk  
P. Huynh, City Solicitor  
A. O'Neill, Assistant City Solicitor

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**A. DISCUSSION ITEMS**

**1. Continuation of DAP Task Force Meetings**

The Task Force discussed the possibility of extending meetings into spring 2025. While some recommendations have already been presented to Council, there is a benefit for these meetings to continue.

It was agreed that meetings will continue every second week starting in the new year, with the goal of reporting out to Council on a monthly basis.

Staff will finalize the Work Plan and will canvass the group for potential meeting dates for 2025.

**B. INFORMATION DISTRIBUTED**

1. Minutes – November 21, 2024

**C. NEXT MEETING**

The next meeting of the Development Approval Process Improvement Task Force is scheduled for 9:00 a.m. on December 5, 2024 in 2E – Community Room A & B.

**D. MOTION TO HOLD A MEETING IN A CLOSED SESSION**

It was

Moved by R. Blackwell

Seconded by A. Johl

That the Development Approval Process

Improvement Task Force close the meeting to the public pursuant to Section 90 (1)(i) of the *Community Charter*, which states:

"(i) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose."

Carried

**E. ADJOURNMENT**

The meeting adjourned at 9:13 a.m.