



# Development Approval Process Improvement Task Force - Minutes

Hybrid Format:  
Electronically by Teams  
and In person in  
1E – Committee Room B  
City Hall  
13450 - 104 Avenue  
Surrey, B.C.  
**TUESDAY, FEBRUARY 25, 2025**  
Time: 9:05 a.m.

**Present:**

Councillor Kooner, Chair  
Councillor Bains  
Councillor Hepner, Vice-Chair  
S. Neuman, General Manager, Engineering  
R. Gill, General Manager, Planning & Development  
R. Blackwell  
J. Gaglardi  
A. Johl  
S. Yusuf

**Absent:**

**Staff Present:**

A. Yahav, Legislative Services Assistant  
Alisha O'Neil, Assistant City Solicitor

Councillor Bains and Councillor Hepner joined the meeting electronically via Microsoft Teams.

**A. ADOPTIONS**

**1. Adoption of the Agenda**

It was Moved by R. Blackwell  
Seconded by A. Johl  
That the agenda of the Development  
Approval Process Improvement Task Force meeting of February 25, 2025, be  
adopted.

Carried

**2. Adoption of the Minutes – February 11, 2025**

It was Moved by A. Johl  
Seconded by R. Blackwell  
That the minutes of the Development  
Approval Process Improvement Task Force meeting of February 11, 2025, be  
adopted.

Carried

S. Yusuf and R. Gill joined the meeting at 9:06 a.m.

**B. NEXT MEETING**

The next meeting of the Development Approval Process Improvement Task Force is scheduled for 9:00 a.m. on March 11, 2025 in 1E – Committee Room B.

- The Chair, Councillor Kooner, requested that Staff bring forward a list of housing developments between third reading and fourth reading to the next Development Approval Process Improvement Task Force meeting.

**C. MOTION TO HOLD A MEETING IN A CLOSED SESSION**

It was  
Improved by R. Blackwell  
Seconded by J. Gaglardi  
That the Development Approval Process  
Improvement Task Force to pass a resolution to close the meeting to the public pursuant  
to Section 90 (1)(i) of the Community Charter, which states:

"(1) A part of a council meeting may be closed to the public if the subject matter being  
considered relates to or is one or more of the following:

- (i) the receipt of advice that is subject to solicitor-client privilege, including  
communications necessary for that purpose."

Carried

S. Neuman joined the meeting at 9:07 p.m.

**D. ADJOURNMENT**

It was  
Improved by R. Blackwell  
Seconded by J. Gaglardi  
That the Development Approval Process  
Improvement Task Force meeting be adjourned.

Carried

The Development Approval Process Improvement Task Force adjourned at 9:07 a.m.

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Jennifer Ficocelli  
City Clerk and  
Director, Legislative Services

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Councillor Pardeep Kooner, Chair