

Present:

Councillor Stutt, Chair
M. Hilmer
F. Lou
P. Priddy

Absent:

J. Ring

Staff Present:

K. Hardie, Manager, Heritage Services
K. Baglo, Heritage Planner
P. Heer, Director of Community Planning & Sustainability
V. Ng, Legislative Services Coordinator
S. Meng, Legislative Services Coordinator

A. ADOPTIONS

1. Adoption of the Agenda

It was Moved by Commissioner Hilmer
Seconded by Commissioner Priddy
That:

1. The agenda of the Surrey Heritage Advisory Commission meeting held on October, 7, 2024, be amended to add under New Business:
 - a. St. Oswald's Church (19016 – 96 Avenue) – Application for Financial Assistance to Repair Windows;
 - b. Collishaw House (16520 40 Avenue) – Application for Financial Assistance for Painting; and
2. The agenda be adopted as amended.
Carried

2. Adoption of the Minutes

It was Moved by Commissioner Priddy
Seconded by Commissioner Lou
That the minutes of the Surrey Heritage
Advisory Commission meeting held on September 4, 2024, be adopted.
Carried

B. DELEGATION

**1. Preet Heer, Director of Community Planning & Sustainability
Small Scale Multi Unit Housing and Transit Oriented Area**

The delegation provided a presentation regarding Small Scale Multi Unit Housing and Transit Oriented Area. The following information was highlighted:

- The objective of Bill 47 is to create more density and housing supply around Transit Oriented Areas. In Surrey, that is defined as within 800 metres to an existing and future SkyTrain station, and within 400m to a bus exchange. Depending on the distance from the Skytrain and bus exchanges, the municipal government cannot refuse development applications that fall in line with the allowable density leading to fewer obstacles for development. There are currently no requirements for parking within these areas. A rezoning of the area must take place before a development can proceed.
- Bill 44 also known as Small Scale Multi Unit Housing (SSMUH) allows single family development to have 3-6 units on the lot depending on the size of the lots. Properties over 1 acre in size are exempt from the legislation. For a lot to have 6 units, the lot must be over 280 square metres and within 400 metres of a prescribe frequent transit bus stop. A Frequent Transit Bus Stop is identified where the bus runs every 15 minutes between 7 a.m. and 7 p.m., Monday to Friday and between 10 a.m. and 6 p.m., Saturday and Sunday.
- This Legislation does not affect properties that were protected by a heritage Bylaw when the Legislation came into effect. Heritage properties can still be protected but properties protected after the legislation was adopted, must allow the minimum density requirements set by SSMUH. In the Transit Oriented Area, the city can discuss with the developer during the rezoning process to protect a heritage property by allowing a higher density in the area.
- Heritage properties will face challenges including increasing development pressure, limited incentives and altered community character. To combat these challenges, Surrey is looking into strategies such as density bonus, tax incentives, grants and subsidies, relaxed zoning regulations and expediting permits.

In response to questions from the Commission, staff provided the following information:

- There are no new heritage inquiries, however, there have been two applicants that have decided not to proceed with their Heritage Revitalization Agreement following the provincial legislation changes.
- Staff would be able to check the number of permit applications to gauge if the new legislation causes a rise in demolition and rezoning.

C. NEW BUSINESS

1. **PLANNING AND DEVELOPMENT**

(a) **Demolition Permit Application Review Process for Heritage Buildings**

The Heritage Planner would like to put forth a discussion with the Commission regarding the Demolition Permit Application Review Process for Heritage Buildings:

- With the new Small Scale Multi Unit Housing (SSMUH) regulations, the Heritage Planner would like the Commission to provide feedback around the process of reviewing and withholding demolition permit applications; whether criteria should be established and determine what the criteria should be.
- By setting a criteria, the Heritage Planner would be able to bring forward applications to the Commission in a form of information or recommendation.

In response the Heritage Planner, the Commission provided the following feedback:

- The Chair expressed support that applications that would meet the criteria and have a favorable resolution be brought forward to the Commission.
- Commissioner Lou expressed that a criterion to be considered should be public safety, where the condition and the hazard of the building is determined.
- Commissioner Priddy expressed support for a set of guidelines for applications and mentioned it would be ideal to know the background and status of an application.
- Commissioner Lou expressed that it is difficult to determine at this time which applications should be for information or recommendation and would prefer SHAC to have the opportunity to comment on all applications.

(b) **Brynjolfson Residence (12876 Crescent Road) – Application for Financial Assistance to Clean and Repair Cedar Roof**

The Heritage Planner presented a report dated September 25, 2024, regarding an application from the Brynjolfson Residence (12876 Crescent Road) for financial assistance to clean and repair the cedar roof. With the maintenance, it is expected that the roof's lifespan will be extended by 10 to 15 years

It was Moved by Commissioner Lou
Seconded by Commissioner Priddy
That the Surrey Heritage Advisory

Commission (SHAC):

1. Receive this report dated September 25, 2024, as information;
2. Recommend that Council approve financial assistance in the amount of \$3,039.75 which represents 50% of the value of the works as per the quote provided by South-West Roof Restoration, and;
3. Recommend that staff advise the applicant that payment of financial assistance shall only be made following inspection by appropriate City staff to ensure that the works have been undertaken in accordance with the original terms of the application.

Carried

(c) Cloverdale United Church (17575 58A Street) – Application for Financial Assistance to Replace the Existing Roof

The Heritage Planner presented a report dated September 26, 2024, regarding an application from the Cloverdale United Church (17575 58A Street) for financial assistance to replace the existing roof. The church is looking to replace the roof with a new fibre glass shingle roof in the color grey. Under the Heritage Revitalizing Agreement, only an asphalt roof is allowed as replacement, however, the city architect has approved the alternative material and color chosen.

It was Moved by Commissioner Hilmer
Seconded by Commissioner Lou
That the Surrey Heritage Advisory

Commission (SHAC):

1. Receive this report dated September 26, 2024, as information;
2. Recommend that Council approve financial assistance in the amount of \$15,000 which represents less than 50% of the value of the works as per the quote provided by Steeves Roofing and Solar, and;
3. Recommend that staff advise the applicant that payment of financial assistance shall only be made following inspection by appropriate City staff to ensure that the works have been undertaken in accordance with the original terms of the application.

Carried

(d) St. Oswald's Church (19016 96 Avenue) – Application for Financial Assistance to Repair Windows

The Heritage Planner presented a report dated October 4, 2024, regarding an application from St. Oswald's Church (19016 96 Avenue) for financial assistance to repair windows. The following information was highlighted

- The Church windows and cemetery were damaged by vandalism.
- The Church was unable to get 3 quotes to repair the windows as there are limited suppliers who offer repair services with heritage buildings. Two quotes were obtained by the Church
- During the site visit by the Heritage Planner, the Church representative mentioned that some suppliers are now charging for quotes.

In response to questions from the Commission, staff provided the following information:

- The Heritage Planner will provide the requirements for reimbursement that are in place on the website to the Commission.
- As it is new information that suppliers are now charging for quotes, there is an uncertainty that the quote will be deducted off the total should an applicant choose to proceed with the supplier.
- There was no history of prior vandalism. The vandalizer has been identified.

It was

Moved by Commissioner Lou
Seconded by Commissioner Priddy
That the Surrey Heritage Advisory

Commission (SHAC):

1. Receive this report dated October 4, 2024, as information;
2. Recommend that Council approve financial assistance in the amount of \$7,650 which represents 50% of the value of the works as per the quote provided by Niki Design and Glass Studio, and;
3. Recommend that staff advise the applicant that payment of financial assistance shall only be made following inspection by appropriate City staff to ensure that the works have been

undertaken in accordance with the original terms of the application.

Carried

(e) Collishaw House (16520 40 Avenue) – Application for Financial Assistance for Painting

The Heritage Planner presented a report dated October 8, 2024, regarding an application from Collishaw House (16520 40 Avenue) for financial assistance for painting of the house. The first phase of painting of the house was in 2023. There was only one supplier quote in the initial phase as they were the only ones who provided hand washing services. The applicant would like to continue to use the supplier who completed the first phase to finish the work.

It was
Commission (SHAC):

Moved by Commissioner Hilmer
Seconded by Commissioner Priddy
That the Surrey Heritage Advisory

1. Receive this report dated October 8, 2024, as information;
2. Recommend that Council approve financial assistance in the amount of \$1,833.59 which represents 50% of the value of the works as per the invoice provided by Rob Ireland Studios, and;
3. Recommend that staff advise the applicant that payment of financial assistance shall only be made following inspection by appropriate City staff to ensure that the works have been undertaken in accordance with the original terms of the application.

Carried

2. PARKS, RECREATION & CULTURE

(a) Civic Distinction Awards Ceremony

The Manager, Heritage Services summarized the report dated September 24, 2024, regarding the Civic Distinction Awards Ceremony:

- The Manger, Heritage Services extended an invitation to the Commission to attend the Civic Distinction Awards Ceremony, taking place on November 14, 2024, at Surrey City Hall in the atrium outside Council Chambers.

- The Commission considered and recommended applicants for two awards within the Arts and Heritage Awards categories which is one of seven to be presented at the ceremony.

3. **PLANNING & DEVELOPMENT and PARKS, RECREATION & CULTURE**

(a) **SHAC Task List**

The Heritage Planner provided the following SHAC Task List updates:

- The Christ Church chimney repair is completed, and the cheque has been delivered.

It was
 Commission receive the SHAC Task List report for information.
 Moved by Commissioner Lou
 Seconded by Commissioner Hilmer
 That the Surrey Heritage Advisory
Carried

D. **FINANCIALS**

(a) **Financial Summary as at August 31, 2024 and September 30, 2024**

The Commission reviewed the financial summary as at August 31, 2024 and September 30, 2024.

E. **OTHER BUSINESS**

1. **2025 Meeting Schedule**

It was
 Commission receive the 2025 Meeting Schedule as presented.
 Moved by Commissioner Priddy
 Seconded by Commissioner Lou
 That the Surrey Heritage Advisory
Carried

F. **ROUNDTABLE OF DISCUSSION**

A roundtable discussion ensued.

- Commissioner Priddy brought forward two items to the Commission:
 - October is Women's History Month and would like to acknowledge the role of women and the impact they had in the community.

- The BC Heritage website posted sample questions for residents to ask electoral candidates about the importance of heritage in our community.
- The Heritage Planner mentioned that the Brooksdale Estate has extended an invitation to the Commission to visit the property, which holds three heritage buildings.
- The Chair and Commissioner Hilmer expressed support to have a meeting offsite at a Heritage site where the Commission can combine a meeting and a visit. It was noted that public access is the main concern to having an offsite meeting. The Historic Stewart Farm and the Museum of Surrey would be able to host where public access will not be an issue. Staff will review.
- Collishaw House extended an invitation to the Commission to visit the property. Staff will review and respond accordingly.

G. NEXT MEETING

The next meeting of the Surrey Heritage Advisory Commission is scheduled for Wednesday, November 13, 2024.

H. ADJOURNMENT

It was

meeting be adjourned.

Moved by Commissioner Lou
Seconded by Commissioner Hilmer
That the Surrey Heritage Advisory Commission

Carried

The Surrey Heritage Advisory Commission meeting adjourned at 6:16 p.m.

Jennifer Ficocelli,
City Clerk and Director Legislative Services

Councillor Stutt, Chairperson

Council approved the following recommendations at the October 21, 2024 Regular Council – Public Hearing meeting. Council is not requested to consider these recommendations.

1. Brynjolfson Residence (12876 Crescent Road) – Application for Financial Assistance to Clean and Repair Cedar Roof

That Council:

1. Receive the report dated September 25, 2024, regarding an application from the Brynjolfson Residence (12876 Crescent Road) for financial assistance to clean and repair the cedar roof (Appendix I);
2. Approve financial assistance in the amount of \$3,039.75 which represents 50 percent of the value of the works as per the quote provided by South-West Roof Restoration; and
3. Direct staff to advise the applicant that payment of financial assistance shall only be made following inspection by appropriate City staff to ensure that the works were undertaken in accordance with the original terms of the application.

Council approved the following recommendations at the October 21, 2024 Regular Council – Public Hearing meeting. Council is not requested to consider these recommendations.

2. Cloverdale United Church (17575 58A Street) – Application for Financial Assistance to Replace the Existing Roof

That Council:

1. Receive the report dated September 26, 2024, regarding an application from the Cloverdale United Church (17575 58A Street) for financial assistance to replace the existing roof (Appendix I);
2. Approve financial assistance in the amount of \$15,000 which represents 50 percent of the value of the works as per the quote provided by Steeves Roofing and Solar; and
3. Direct staff to advise the applicant that payment of financial assistance shall only be made following inspection by appropriate City staff to ensure that the works were undertaken in accordance with the original terms of the application.

Council approved the following recommendations at the October 21, 2024 Regular Council – Public Hearing meeting. Council is not requested to consider these recommendations.

3. St. Oswald’s Church (19016 96 Avenue) – Application for Financial Assistance to Repair Windows

That Council:

1. Receive the report dated October 4, 2024, regarding an application from the St. Oswald’s Church (19016 96 Avenue) for financial assistance to repair windows (Appendix I);
2. Approve financial assistance in the amount of \$7,650 which represents 50 percent of the value of the works as per the quote provided by Niki Design and Glass Studio; and
3. Direct staff to advise the applicant that payment of financial assistance shall only be made following inspection by appropriate City staff to ensure that the works were undertaken in accordance with the original terms of the application.

Council approved the following recommendations at the October 21, 2024 Regular Council – Public Hearing meeting. Council is not requested to consider these recommendations.

4. Collishaw House (16520 40 Avenue) – Application for Financial Assistance for Painting

That Council:

1. Receive the report dated October 8, 2024, regarding an application from the Collishaw House (16520 40 Avenue) for financial assistance for painting (Appendix I);
2. Approve financial assistance in the amount of \$1,833.59 which represents 50 percent of the value of the works as per the invoice provided by Rob Ireland Studios; and
3. Direct staff to advise the applicant that payment of financial assistance shall only be made following inspection by appropriate City staff to ensure that the works were undertaken in accordance with the original terms of the application.