

**Present:**

Councillor Stutt, Chair  
M. Hilmer  
F. Lou  
P. Priddy  
J. Ring

**Absent:****Staff Present:**

K. Hardie, Manager, Heritage Services  
K. Baglo, Heritage Planner  
B. Haney, Transportation Planner  
V. Ng, Legislative Services Coordinator  
S. Meng, Legislative Services Coordinator

**A. ADOPTIONS****1. Adoption of the Agenda**

It was Moved by Commissioner Priddy  
Seconded by Commissioner Lou  
That the agenda of the Surrey Heritage  
Advisory Commission meeting held on November 13, 2024, be adopted.  
Carried

**2. Adoption of the Minutes**

It was Moved by Commissioner Hilmer  
Seconded by Commissioner Ring  
That the minutes of the Surrey Heritage  
Advisory Commission meeting held on October 9, 2024, be adopted.  
Carried

**B. NEW BUSINESS****1. PLANNING AND DEVELOPMENT****(a) Collishaw House (16520 40 Avenue) – Application for Financial Assistance for Chimney Repair.**

The Heritage Planner presented a report dated October 29, 2024, regarding an application from the Collishaw House (16520 – 40 Avenue) for financial assistance for chimney repair. The applicant is seeking to inspect and repair the chimney as needed.

It was Moved by Commissioner Ring  
Seconded by Commissioner Lou  
That the Surrey Heritage Advisory  
Commission (SHAC):

1. Receive this report dated October 29, 2024, as information;
2. Recommend that Council approve financial assistance in the amount of \$3,703.00 which represents 50% of the value of the works as per the invoice provided by Lindbjerg Chimney, and;
3. Recommend that staff advise the applicant that payment of financial assistance shall only be made following inspection by appropriate City staff to ensure that the works have been undertaken in accordance with the original terms of the application.

Carried

**(b) Colebrook United Church (5441 125A Street)  
Heritage Revitalization Agreement Bylaw (HRA)**

The Heritage Planner presented a report dated November 3, 2024, regarding a proposed Heritage Revitalization Agreement Bylaw (HRA) that has been received for the Colebrook United Church located at 5441 125A Street. The following information was highlighted

- The applicant is proposing to increase the floor area ratio from 0.3 to 0.48 to permit interior modification and the addition of a second storey floor within the church to allow three extra classrooms, a new gymnasium, accessible washrooms, stairs and an elevator.
- As the original Heritage Revitalization Agreement (HRA) was from 2000, there have been amendments that the Heritage Planner would like to have included in the current HRA. In response to the additions, Legal Services advised to repeal the original HRA and propose a new HRA for the applicant.
- The new HRA will include compensation for loss of heritage value if the building is destroyed due to non natural causes, requirement for replica, requirement to be in compliance with the City Heritage Property Standards of Maintenance Bylaws.
- The additions that were designed in 2000 will not be included in the new HRA. If the applicant wishes to pursue an addition in the future, a new design will be considered at that time

In response to questions from the Commission, staff provided the following information:

- The variance for parking available in the previous HRA will be transferred to the new HRA. No additional parking spots are required.

It was Moved by Commissioner Priddy  
Seconded by Commissioner Hilmer  
That the Surrey Heritage Advisory

Commission (SHAC):

1. Receive this report dated November 3, 2024, as information;
2. Review the attached proposed Heritage Revitalization Agreement Bylaw (HRA) for the Colebrook United Church (Appendix II) and provide comments to staff; and;
3. Recommend to the General Manager, Planning and Development Department, that the Heritage Revitalization Agreement Bylaw for the Colebrook United Church be forwarded to Council for consideration following review by Legal Services and the City Architect.

Carried

**(c) Surrey Heritage Inventory Review**

The Heritage Planner presented a report dated October 31, 2024, regarding Surrey Heritage inventory review. The following information was highlighted

- The Heritage inventory is a list of properties that may have heritage value, but further evaluation is required before determining if it should be added to the Community Heritage Register.
- In 2011, the Commission recommended that the Heritage Inventory was to be removed from public record. In 2015, the Commissions reviewed properties on the Heritage Inventory. Properties that were deemed to warrant further heritage considerations had funds allocated whereas properties that did not were removed from the inventory.
- Several properties were flagged after a number of studies were done including one based on the 1949 aerial photos of Surrey. There are currently 248 properties listed on the Heritage inventory.

- The Heritage Planner provided 11 properties on the report to be removed from the Heritage Inventory. These properties are not architecturally significant, have been significantly altered or retention may be unlikely.

In response to questions from the Commission, staff provided the following information:

- The properties listed do not have heritage significance. Properties were flagged based on the date of construction.

It was Moved by Commissioner Ring  
 Seconded by Commissioner Hilmer  
 That the Surrey Heritage Advisory  
 Commission (SHAC) receive the report dated October 31, 2024, as  
 information:

It was Moved by Commissioner Lou  
 Seconded by Commissioner Ring  
 That the Surrey Heritage Advisory  
 Commission recommends the removal of the following properties from the  
 Heritage Inventory:

- 14120 108 Avenue
- 10580 & 10598 King George Blvd
- 11171 132 Street
- 10590 144 Street
- 10553 148 Street
- 14782 107A Avenue
- 10237 141 Street
- 9094 148 Street
- 16372 82 Avenue
- 16384 82 Avenue
- Nicomekl Tidal Dam

Carried

## 2. PARKS, RECREATION & CULTURE

### (a) Memory Map Project Update

The Manager, Heritage Services provided a verbal update regarding the Memory Map Project. The following information was highlighted: :

- The Memory Map is a user friendly and interactive tool that shares the stories of people and places in Surrey, through multiple sources including photographs, artifacts and oral

histories that are part of the heritage collection and in collaboration with community stakeholders. The Memory map offers a platform where residents can share their own memories and tell various and diverse versions of Surrey's history.

- The Federal Government provided funding for the startup costs for the project through the Museum Assistance Program Digital Access to Heritage.
- A soft launch of the online tool was done during the summer. Heritage Services partnered with Community Arts and participated in a number of community events, including four of the Focus Newton events, Partners and Parks picnic events in Clayton, South Surrey, Whalley and Guildford. This allowed Heritage services to connect and share the online tool with communities and stakeholders.
- The official launch of the online tool was done in the Fall, aligning with the Harvest Fair at the Historic Stewart Farm, and is now fully accessible to the public. Since then, Heritage Services have accepted 8 submissions, which are available Add Your Memory page.
- The Heritage Manager shared the work of Cara Guri who was commissioned over the summer during the soft launch of the Memory Map to engage the public. The resulting piece, named *Community At Home*, is available for viewing at the Bear Creek Lights.

### 3. **PLANNING & DEVELOPMENT and PARKS, RECREATION & CULTURE**

#### (a) **SHAC Task List**

The Heritage Planner provided the following SHAC Task List updates:

- The cheques for the Collishaw House application for painting and for St. Oswald's application for window repair have been requested.
- As of date, the James Creighton House is currently under Legal Service's review. The property was sold to another party and the City has had to restart the process to ensure that the new owner was provided all the information and chances to bring the house into compliance with the Heritage Properties Standards of Maintenance Bylaw.

It was  
Commission receive the SHAC Task List report for information.

Moved by Commissioner Priddy  
Seconded by Commissioner Ring  
That the Surrey Heritage Advisory  
Carried

**C. FINANCIALS**

**(a) Financial Summary as at October 31, 2024**

The Commission reviewed the financial summary as at October 31, 2024.

**D. ROUNDTABLE OF DISCUSSION**

A roundtable discussion ensued.

- The Heritage Manager brought forward that the Museum of Surrey and Historic Stewart Farm will be able to host the SHAC Meetings in 2025. The Chair and Commission are in favour to hold the February 12, 2025 SHAC meeting at the Museum of Surrey and the September 10, 2025 SHAC meeting at the Historic Stewart Farm. Staff will organize and update the meeting invites accordingly.

**E. NEXT MEETING**

The next meeting of the Surrey Heritage Advisory Commission is scheduled for Wednesday, January 8, 2025.

**F. ADJOURNMENT**

It was  
meeting be adjourned.

Moved by Commissioner XXX  
Seconded by Commissioner XXXX  
That the Surrey Heritage Advisory Commission  
Carried

The Surrey Heritage Advisory Commission meeting adjourned at 5:32 p.m.

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Jennifer Ficocelli,  
City Clerk and Director Legislative Services

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Councillor Stutt, Chairperson

**Council approved the following recommendations at the November 18, 2024 Regular Council – Public Hearing meeting. Council is not requested to consider these recommendations.**

**1. Collishaw House (16520 40 Avenue) – Application for Financial Assistance for Chimney Repair.**

That Council:

1. Receive the report dated October 29, 2024, regarding an application from the Collishaw House (16520 40 Avenue) for financial assistance to repair the chimney (Appendix I);
2. Approve financial assistance in the amount of \$3,703.00 which represents 50 percent of the value of the works as per the invoice provided by Lindbjerg; and
3. Direct staff to advise the applicant that payment of financial assistance shall only be made following inspection by appropriate City staff to ensure that the works were undertaken in accordance with the original terms of the application.